

Boone County Clerk Motor Vehicle Renewal Options

Kenny Brown, Clerk

There are several ways to renew motor vehicles, boats, trailers and other licensed units in Boone County. Currently, we have four options available to our residents. Customers may renew through the mail, over the phone, in person or through the internet. Current registration must be submitted to the clerk if renewing through the mail or in person.

Renewal by Mail:

When renewing through the mail, customers must submit:

- Current proof of Kentucky insurance
 - Proof of insurance card must state the NAIC number and effective date (effective date must be within 45 days of the current date).
- Current registration
- Tax bill
- Payment
 - Payment can be a personal check, money order or certified check. All renewals are subject to a \$2.00 postage and handling fee that must be included.

Note:

- If you have a new Boone County address, please make notation of the address change with your renewal.
- Customer without a change of address, but needs the renewal mailed to a different location may request this with a note containing the substitute mailing address.

Mail all renewals to:

**Boone County Clerk – Kenny Brown
P.O. Box 874 Burlington, KY 41005**

Renewal in Person:

Customers may renew their motor vehicles in person during our hours of operation (located under the “Location, Hours, and Contact Information” page of the “About Us” section). Customers need to bring:

- Current proof of Kentucky insurance
 - Proof of insurance card must state the NAIC number and effective date (effective date must be within 45 days of the current date).
- Current registration
- Tax bill
- Payment.
 - Payment can be a personal check (Driver’s License of person signing the check required), money order, certified check, cash or credit/debit.
 - Credit/debit transactions are subject to a 3% convenience fee.

Renewal by Internet:

Customers may renew over eighty types of motor vehicles license plates online.

Customers must:

- Have their license plate number
- Have their Kentucky title number to renew
- Pay their registration fees with a Visa or MasterCard
 - Payments are subject to a 2.75% credit card processing fee and a \$2.00 mailing fee

Note:

- Leased vehicles or customers with address changes cannot renew through the internet.
- Vehicle(s) in which taxes are delinquent cannot be paid via the internet.
 - Delinquent taxes must be paid in person, over the phone, or by mail (to pay by mail or over the phone you must know the amount owed).

To renew online and view other requirements please go to:

<https://secure.kentucky.gov/kytc/renewal>

Renewal by Phone:

Customers may call in vehicle registration renewals 24 hours a day and 7 days a week by calling 859-334-4880

- Registration must not be expired
- Property tax must not be delinquent on any vehicle
- Insurance must be current and verifiable
- Address on current registration must be correct

Have the following information available when you call:

- Title number of the vehicle to be renewed
- Vehicle Identification Number (VIN)
- Credit card information (Visa / MasterCard / Discover) a \$2.00 postage fee and a 3% convenience fee will apply.

You will receive your completed renewal by mail in 3 - 5 business days